



Ox Close Primary School
 Ox Close Crescent
 Spennymoor
 County Durham
 DL16 6RU
 TEL (01388 814860)
 FAX (01388) 810757



Email: oxcloseprimary@durhamlearning.net
Executive Headteacher – Mr D Harrison
Head of School – Miss A Bowden

Wednesday 10th June 2020

School Reopening Plans – Reception, Year 1 and Year 6

Dear Parents/Carers,

It has been a very busy time in school over the last few weeks – the school has had to change things significantly so that we are ready for a small number of children to return from Monday 15th June. It has been important to read, digest and put in place all of the guidance from the Government and Durham County Council whilst also completing risk assessments to ensure that we are safe.

Thank you to everyone for letting us know if your child is going to return or not. It was important to gather these responses to aid us with planning staffing and provision. **This letter is for the parents and carers who have let us know that their child will be returning to school.**

Groups

Each child that we are expecting to attend has been allocated one of the ‘bubble’ groups listed below:

Group	Reception Group 1	Reception Group 2	Year 1 Group 1	Year 1 Group 2	Year 6 Group 1	Year 6 Group 2	Year 6 Group 3
Staff	Mrs Bowman Miss Walton	Miss Drew Miss Clark	Mrs Phillips Mrs Bulmer	Miss Robson Mrs Thompson	Mrs Shepherd Mrs Johnson	Mrs Payne Mrs Franklin	Miss Todd Miss Dent
Days	Thursday Friday	Thursday Friday	Monday Tuesday	Monday Tuesday	Monday Tuesday	Thursday Friday	Thursday Friday
Times	9am – 2pm	9:30am – 2:30pm	9am – 2pm	9:30am – 2:30pm	9:15am – 2:15pm	9am – 2pm	9:30am – 2:30pm

You will receive a text message shortly to let you know which group your child has been assigned to.

If you have not received this by 5pm today, then please email the school at oxcloseprimary@durhamlearning.net

Pick Up and Drop Off

We have deliberately staggered group start and finish times to ensure that we limit the number of parents at the gates and therefore adhere to social distancing rules. It is very important that parents and carers do not arrive before their drop off and pick up times.

For children in Reception, we ask that you drop the children off at the Nursery gate. The children will then be escorted into the Nursery building by school staff which is where they will stay for the day. At home time, staff will bring the children out to you via the Nursery gate. We ask that you stand at least 2m away from one another and assist staff by only coming forward when you can see your child.

For children in Years 1 and 6, we ask that you drop the children off at the pedestrian gate on Ox Close Crescent. A member of staff will greet the children and they will be escorted up on to the school yard where staff will be waiting for the children. At home time, children will leave via the normal school gate. We ask that you stand at least 2m away from one another and assist staff by only coming forward when you can see your child.



Parents and Carers On Site

In order to minimise the risk of the spread of infection, parents will not ordinarily be allowed on site to visit staff. Enquiries can be made at the office, where social distancing is in place. In the first instance, all communication should ideally be by telephone. Following this telephone contact, should any face to face meeting be necessary then this would be arranged by appointment. Thank you for your understanding.

What will the day look like?

The children will remain in their 'bubble' groups at all times and will be supervised by their staff. They will not be allowed to interact with other groups. A typical day will look like this:

Register, welcome and morning activities
English
Break time – these will be staggered and each group will be allocated their own area of the yard or field
Maths
Lunch – children will eat their lunch in the classroom at their individual table. They will then go outside and play on their allocated area of yard or field
Wider Curriculum
End of the Day Activity

What will the children need?

Children will need to wear their own clothes and not school uniform – children must wear clean clothes every day. Please ensure that children can fasten and unfasten clothing independently as we will not be able to assist them with this.

All children must bring their own labelled water bottle. School packed lunches will be available for all children and we recommend that you use this service however if your child would like to bring their own packed lunch, then they must be able to open all items in it independently.

Children will also need to bring sun cream and sun hat – with both items being labelled. We recommend that sun cream is applied before school and then we will supervise the children reapplying at lunchtime – please note that we can not apply sun cream for the children.

Children should not bring any other items from home.

What extra measures have been put in place to minimise risk?

As well as all the measures discussed above, the following have also been put in place:

- Cleaning has been increased in school – key areas are cleaned at various points through the day. Every Wednesday, there will be a deep clean for the whole school.
- Handwashing – all children will be required to wash their hands when they arrive at school, before and after breaks and lunch and also at other regular points through the day.
- Social distancing signage has been placed around the school site – this reminds the children to remain 2m apart from each other.
- We are limiting the number of adults on site – this includes visitors and parents.
- If a child is unwell or needs First Aid, then staff will wear full PPE when treating the children.

What happens on the days the children are not in school?

The Virtual Classroom will continue to be updated on a weekly basis. We will be following this in school and will encourage the children to complete the other days when they are learning from home

My child has been in Emergency Childcare, can they do both?

No. The children must only attend either their year group or the childcare. They can not attend both. There will be learning activities taking place in the Childcare group where possible. If you would like your child to continue to attend the Emergency Childcare, then please see the separate letter regarding this.

Keeping in Touch

We will continue to keep in touch via our normal communication channels. If you have any general questions or concerns then feel free to email oxcloseprimary@durhamlearning.net and someone will get back to you.

Yours faithfully,

D Harrison

Mr Harrison
Executive Headteacher

A Bowden

Miss Bowden
Head of School

