

## Extra Measures

As well as all the measures discussed in this leaflet, the following have also been put in place:

- Cleaning has been increased in school – key areas are cleaned at various points through the day.
- Handwashing and sanitising – all children will be required to sanitise their hands when they arrive at school. There will also be additional handwashing and sanitising before and after breaks and lunch and also at other regular points through the day.
- Social distancing signage has been placed around the school site.

## Contacting Us

We are always happy to talk to parents and carers and although we will all have to adapt to the different ways of work, we are all here to help if you need us. In order to minimise the risk of the spread of infection, parents and carers will not ordinarily be allowed on site to visit staff.

### How should I contact the school?

All contact should initially be made by telephone or email. Your query will then be dealt with by the appropriate person.

**School Phone Number - 01388 814860**

**Main School Email - [oxcloseprimary@durhamlearning.net](mailto:oxcloseprimary@durhamlearning.net)**

Class teachers can also be contacted via the year group emails that we set up earlier in the year—please note though that these will not be monitored throughout the day so please do not send anything urgent to these addresses.

### I feel that I need to see someone in person, what do I do?

If a face to face appointment is needed, then this must be pre arranged via the school office and social distancing measures will be put in place.



Dedicated to Excellence

**Returning to Ox Close in  
September 2020**

**Years 1 - 6  
Information Leaflet**

Dear Parents and Carers,

As we are in the last week of the Summer break, we wanted to share with you a leaflet of key information regarding plans for September as we know that it will be at the forefront of your mind, as it is ours.

Please be rest assured that we have been busy working behind the scenes ensuring that we have the safety of the children and staff at heart of all the plans we make whilst also following all of the constantly fluid government guidance.

We are all very excited to see all of the children and safely welcome them back to Ox Close and hope this leaflet answers questions and eases any concerns that you may have. We will also print and send this home with the children on the first day so that you have a copy at home for reference.

All children in Years 1 to 6 start on **Wednesday 2nd September 2020**.

Children will be taught in class 'bubbles'. Each bubble has a class teacher assigned to it and also other staff assigned to the bubble to support them. Children will remain in this class for all lessons.

If you have further questions then please do not hesitate to contact us via email and we will do our best to answer your question.

Please take care, stay safe and enjoy the final week of the holidays.

Yours faithfully,

*D Harrison*

Mr Harrison  
Executive Headteacher

*A Bowden*

Miss Bowden  
Head of School

## What will happen if my child falls ill?

Children who require first aid or fall ill in school will be treated by first aid trained staff who will be wearing full PPE for your child's and their safety.

If your child or a member of your household displays symptoms of COVID 19 whilst at home then you should follow government advice, self isolate and get a test. We also ask that you inform school that your household are self isolating.

If a child falls ill in school with any of these symptoms, then they will be isolated from their class and you will be phoned to collect immediately.

If your child tests positive for COVID, then you will be contacted by NHS Test and Trace however we also ask that you let the school know so that we can follow the guidance and liaise with Public Health. This will ensure that we are keeping all children, staff and the wider Ox Close community as safe as we possible can. Your child will need to stay off school for 10 days.

If a member of your household tests positive, then your child will need to self isolate at home for 14 days in line with government guidance.

School will continue to provide learning activities via our Virtual Classroom for children that are self isolating—this will be updated weekly.

Normal absence procedures apply for illnesses other than COVID and as normal, should be reported to the school office.

HM Government

NHS

Icons: Thermometer, Cough, Smell

**CORONAVIRUS**  
**STAY ALERT TO**  
**THE SYMPTOMS**

**HIGH TEMPERATURE**  
**OR NEW CONTINUOUS COUGH**  
**OR LOSS OF TASTE OR SMELL?**

No one in your household should leave home if any one person has symptoms.  
Find out how to get a test, and how long to isolate, at [nhs.uk/coronavirus](https://nhs.uk/coronavirus)

**STAY ALERT > CONTROL THE VIRUS > SAVE LIVES**



### Will my child be bringing home a reading book?

Once we have the children settled in school, we will be looking into this further. Reading is an essential skill and we will be ensuring that we are reading lots in school and ask that you continue to read for pleasure with your child at home. We also have purchased access to an online library which staff will receive training on in September and we will share details with you after this.

### Can my child bring a water bottle from home?

All children must bring their own labelled water bottle – this will be returned home daily for you to wash. Please remember that children should only have water in these. We will assist the children to top their water bottles up using water jugs. The water fountains are out of action in lines with government guidance.



### Does my child need anything else?

No, Initially, children in Years 1 - 6 should not bring any other items from home – this includes rucksacks and book bags.

### Will my child be receiving homework?

Phase teams will let you know more information about this in September.

In KS2, homework will initially be set using online learning platforms such as Times Table Rockstars and Spelling Shed.

## Drop Off and Pick Up Times

### What time will my child start and finish?

In order to ensure safety and help you to maintain social distancing outside of the school grounds, we have had to stagger the start and finish times of the children. **Please only send one adult to drop off and collect children to reduce numbers at the school gate.**

	Start Time	Finish Time
<b>Years 1 and 2</b>	<b>9:00am - 9:15am</b> via gate on Ox Close Crescent	<b>3:15pm</b> via Main Gate
<b>Year 3 and 4</b>	<b>8:45am - 9:00am</b> via Main Gate	<b>3:00pm</b> via Main Gate
<b>Year 5 and 6</b>	<b>9:15am - 9:30am</b> via Main Gate	<b>3:30pm</b> via Main Gate

At home time, we ask that parents remain away from the school gate and socially distance along the main footpath. Teachers will bring the children out class by class and hand them over to parents.

### I have children in different year groups, what do I do?

On a morning, siblings that are in different year groups are asked to arrive together at the later time where possible.

At home time, the children will leave at their allocated year group time - we appreciate that this means a small number of parents will need to wait between collections. We apologise for the inconvenience but believe this is the best way to ensure that all children leave school safely.

## Break and Lunch Times

### What will happen outside at break time and lunchtime?

When outside, children will be able to mix with children in their phase. Children from each phase of the school will have staggered breaks and lunchtimes – phases will not cross or mix with one another.

The children will have access to the yard, field and MUGA to play. We will talk to the children about how to stay safe outdoors and will also ensure that all children sanitise their hands before coming inside to the classroom.

### What will happen in the dining hall at lunchtime?

In the dining hall, children will be assigned a seat on a table with other members of their class bubbles. Tables will be thoroughly cleaned down between sittings. Children will be supervised by lunchtime supervisors who have all been assigned to phases and also staff from their phase. Children will not mix with children from other phases.

### My child has a school lunch, are there any changes?

No, school lunches will continue as normal. We ask that parents order online via Parent Pay like you have in the past. A new menu has been designed and uploaded to Parent Pay so that you can order up until half term. Children will eat in the hall as normal with their class.

### My child brings a packed lunch, are there any changes?

Yes, there are some small changes. Children will now take their packed lunch to their classroom where it will be wiped down with an antibacterial cloth and then stored until lunchtime. Children will eat in the hall as normal with their class.

**Please note that we have children in school that have severe allergies to peanuts/nuts so it is extremely important that no products in your child's packed lunch contain peanuts/nuts.**

## What will my child need?

### Will my child be wearing uniform?

Children should wear their normal school uniform however please ensure that this is clean everyday. **Please ensure that children can fasten and unfasten clothing independently as we will not be able to assist them with this.**

Our uniform supplier, Cre8ive Graphics, is based at Peel Street in Bishop Auckland. Uniform can be either order in person at the shop or online via the website:

<https://ox-close.cre8ivegraphics.co.uk/>

### Does my child need a PE kit?

This is a change from what we originally said in our plans in July. Children do still need to have a PE kit but this is to be kept at home. Instead, we will be sending a letter next week to tell you when your child's PE day is. On this day, your child can come to school in their PE kit rather than their school uniform. No PE lessons will take place until week commencing 7th September.



### Does my child need their own pencil case and stationary?

No - we will provide the children with all resources needed.

If children bring their own pencil cases and stationary from home, they will not be allowed to used so please do not send children in with any.