

Additional Controls to be considered re the Infection Control COVID-19 General Risk Assessment Form

All schools are advised to note the issues and suggested control measures in this document, then add controls specific to their school and then add this detail into their COVID19 risk assessment document.

Name and Address of the School – Ox Close Primary School, Ox Close Crescent, Spennymoor, DL16 6RU		
Additional Controls considered on-November 23rd 2020 <ul style="list-style-type: none"> • Face coverings • Ventilation • Risk Assessments for CEV • Within bubble lunch time and play time arrangements 	Name of Person Reviewing the Additional Controls- Daniel Harrison, Anna Bowden	Date of assessment – November 2020
Consultation -The Additional Controls and associated documentation have been shared with the Governing Body and the whole Staff team.		
Consultation has taken place on the following dates: 23.11.20		
Communication – Risk Assessment to be updated The school have more than 50+ members and staff and to comply with the current Guidance for full opening: schools in the Autumn Term 2020 and to ensure compliance with the Health and Safety Executive (HSE) a copy of this risk assessment has been placed on the school website.		

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Hazards / issue	Risk Rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
1.Maintaining hand and respiratory hygiene on the school site					
Use of face coverings on the school site	H	<ul style="list-style-type: none"> -The school are aware of the updated guidance - Face coverings in education. -Face coverings are mandatory in communal areas of secondary schools and colleges. -Primary schools - the use of face coverings in communal areas remains at the discretion of individual schools. 	<ul style="list-style-type: none"> -Primary schools - Where social distancing is not possible in indoor areas outside of classrooms between members of staff or visitors (for example, in staffrooms), head teacher to use their discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances. -Children in primary school do not need to wear a face covering. -Where visitors to the school site are to wear face coverings, clear signage in place at the entrance to the school building. EHT to advise staff re the updated guidance and to recommend that staff wear masks in communal areas when social distancing can not be maintained- eg staff room, photocopying room, corridors and gate 	L	Executive Headteacher November 2020
Ventilation within the school building	H	<ul style="list-style-type: none"> -Classrooms, corridor areas etc. are well ventilated prior to the start of the school day. -During Autumn and Winter windows are opened just enough to provide constant background ventilation. -Where available high-level windows opened in preference to low level windows to reduce draughts. 	<ul style="list-style-type: none"> -Where need identified staff and pupils advised to wear additional clothing. -Mechanised ventilation- For the system to provide adequate outdoor air it is essential to keep the grilles and the duct work free from blockages. Further information is available in the .H&S COVID-19 folder on the extranet. -Ensure that the mechanised ventilation system is tested and inspected on a 	L	Executive Headteacher November 2020

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	<p>-Windows are opened fully during break and lunchtime periods to purge the air in the workspace.</p> <p>-Internal doors opened to assist with creating a throughput of air.</p> <p>-Where need identified external doors opened where safe to do so.</p> <p>-Where need identified furniture re-arranged.</p> <p>-Mechanical ventilation systems used where available – they are adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance systems adjusted to full fresh air.</p> <p>-Where fresh air is not available, then systems should be operated as normal (as long as they are within a single room and supplemented by an outdoor air supply).</p> <p>-The HSE guidance for ventilation is followed.</p> <p>-Heating used to ensure comfort levels are maintained in the school building.</p>	<p>regular basis by an approved contractor.</p> <p>EHT to advise staff to continue to follow guidance on ventilation.</p> <p>High level classroom windows to be opened to create throughput of air as per advice. Staff and pupils advised of the need to wear additional clothing in light of this updated advice.</p>		
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Hazards / issue	Risk Rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
2. Staff/Pupil/family member who maybe at increased risk					
Staff/Pupils who may otherwise be at increased risk from coronavirus (COVID-19)	H	<p>-Face coverings are mandatory in communal areas of secondary schools and colleges.</p> <p>-Primary schools-the use of face coverings in communal areas remains at the discretion of individual schools.</p>	<p>-Risk assessment to be completed for any staff member at increased risk. Risk assessment document is available on the Extranet. H&S COVID-19 folder.</p> <p>Risk assessments are in place for individual staff following liaison with Health and Safety team</p>	L	Executive Headteacher

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Hazards / issue	Risk Rating H/M/L (before)	Controls already in place	Further Action required	Risk Rating H/M/L (after)	By Whom & When
Staff/Pupils who are Clinically Extremely Vulnerable (CEV) (High risk) or Clinically Vulnerable (CV) (Moderate risk)	H	<p>-The school are aware of the recent changes to COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable</p> <p>-The Headteacher/SLT are aware of the definition of Clinically Extremely Vulnerable groups</p> <p>-<u>Staff</u> who are-Clinically Extremely Vulnerable (CEV) are strongly advised to work from home. If you cannot work from home, you should not attend work for this period of restrictions.</p> <p>-<u>Pupils</u> who are Clinically Extremely Vulnerable (CEV) can still attend school. Evidence has emerged that shows there is a very low risk of children becoming very unwell from COVID-19, even for children with existing health conditions.</p> <p>-The Head teacher/SLT are aware of the definition of Clinically Vulnerable.(CV).</p> <p>-If staff are CV, they can attend work (if they cannot work from home).- All Risk Assessments in place for staff who are CEV who have expressed a wish to remain at work. Risk Assessments authorised by the Health and Safety team- November 2020</p>	<p>- Risk assessment document to be completed. Clinically Extremely Vulnerable/ Clinically Vulnerable risk assessment template available on the Extranet. H&S COVID-19 folder.</p> <p>-Pupils - Parents/Carers to speak with their GP or specialist clinician, if they have not already done so, to understand whether their child should still be classed as Clinically Extremely Vulnerable.</p> <p>- If <u>staff</u> are at high risk from coronavirus, they should have received a letter from the NHS.</p> <p>-<u>Staff</u> are to speak to their GP or hospital care team if they have not been contacted and think they should have been.</p>	L	Executive Headteacher

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3.Pupils and Staff working in identified bubbles/groups

Maintaining group bubbles to reduce transmission of COVID-19	H	<p>-Seating plans in place within classrooms. -Seating plans in place where dining areas are used. -Any movement of staff between bubbles recorded.</p> <p>Arrangements are in place so that staff do not cross bubbles Lunch and play time within bubble arrangements to be reviewed- November 2020</p>	<p>-Controls in place reviewed where a positive case is identified. -Cleaning schedules reviewed where a positive case is identified.</p>	L	Executive Headteacher, Head of School
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Updated Guidance documents and new guidance documents.

School based guidance

1.	Education and childcare settings: New National Restrictions from 5 November 2020
2.	Guidance for full opening: special schools and other specialist settings
3.	COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable
4.	Actions for FE colleges and providers during the coronavirus outbreak
5.	Guidance for full opening: schools
6.	Coronavirus (COVID-19): guidance on isolation for residential educational settings.
7.	Face coverings in education

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8.	New National Restrictions from 5 November
9.	Use of the NHS COVID-19 app in education and childcare settings
10.	Protective measures for holiday and after-school clubs, and other out-of-school settings during the coronavirus (COVID-19) outbreak.
11.	Guidance for providers of outdoor facilities on the phased return of sport and recreation in England
12.	Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak
13.	Behaviour and attendance
14.	Coronavirus (COVID-19):test kits for schools and FE providers
NHS Guidance	
1.	Who's at higher risk from coronavirus
2.	NHS Test and Trace: how it works
Transport Guidance	
1.	Coronavirus (COVID-19): safer travel guidance for passengers
HSE Guidance	
1.	Air conditioning and ventilation during the coronavirus pandemic
2.	CIBSE coronavirus (COVID-19)

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DCC Extranet	
1.	COVID-19 Folder
2.	DCC-Caretaking & Cleaning Support Service cleaning schedule updated on the Extranet.
National Guidance	
1.	COVID-19 contain framework: a guide for local decision-makers
2.	Guidance for food businesses.

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