



Dedicated to Excellence

Ox Close Primary School

Charging and Remissions Policy



1 Introduction

1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

2.1 At Ox Close Primary School we organise school trips, visitors or visits throughout the school year, to enrich the curriculum we offer in the 'arts' and the educational experience of the learners. For visits or activities occurring during school time, the Headteacher may invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. If we do not receive sufficient voluntary contributions, we may cancel trips, visitors or visits. Where a trip goes ahead or visitors to the school deliver activities to enhance our curriculum, learners whose parents have not paid any contribution will share in the experience. We do not treat these learners differently from any others.

2.2 Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums; places of interest
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips abroad;
- musical events
- visitors delivering workshops to the pupils

3 Residential visits

3.1 If the school organises a residential visit in school time or weekends, we suggest a charge to cover the costs of board and lodging and travel. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled.

4 Music tuition

4.1 All learners study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by county peripatetic music teachers. A contract between the county music service and parents is then issued. There is a cost for such tuition which is charged directly to parents from the county peripatetic music service.

School does not enter into this contract other than to give parents information about additional music tuition at the start of each academic year.

4.3 There is also a charge for individual or small-group keyboard tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by a music teacher from Musicworks. The cost for keyboard tuition is payable to school. School then forward these payments directly to Musicworks.

4.4 Where children take musical instruments home, parents are required to sign the Durham Music Service's disclaimer agreeing to pay any costs incurred through neglect or misuse of the instruments.

5 Swimming

5.1 The school organises swimming lessons for pupils in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

6 After School Clubs

6.1 The school offers additional after school activities. A small charge may be made to parents and will be payable directly to the school for after school clubs run and organised by members of staff, where refreshments or specific resources are provided. Where external providers run and organise after school clubs, a small charge for these sessions is payable directly to the school, who then pass this on to the external provider.

7 Buses

7.1 For many activities transport is required. At Ox Close Primary School, funds raised by voluntary contributions are used to fund transport.

8 Monitoring and review

8.1 This policy is monitored by the governing body, and will be reviewed annually.